

DODGE COUNTY EXECUTIVE COMMITTEE

June 6, 2016, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Maly, Marsik, Miller, and Schmidt.

Members absent: None.

Others present: County Administrator Jim Mielke; County Clerk Karen Gibson; Deputy County Clerk Christine Kjornes; Emergency Management Director Amy Nehls; Corporation Counsel John Corey; Veterans Service Officer Andrew Miller; Dodge County Deputy Sheriff Scott Smith; Daily Citizen Reporter Terri Pederson; and WBEV Radio Station Reporter John Muir.

Motion by Maly, seconded by Marsik to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Maly, seconded by Miller to approve the May 2, 2016, minutes as presented. Motion carried.

Motion by Maly, seconded by Miller to authorize out-of-state travel for Dodge County Communications Director Christine Churchill, to attend the Spillman User's Conference in Salt Lake City, Utah, on September 27-30, 2016. Motion carried. Dodge County Deputy Sheriff Scott Smith reported that this is an annual conference, and the goal is to have an employee of the Sheriff's Department trained on the Spillman system that will be able to help with the implementation of the new system.

County Clerk Karen Gibson reviewed agenda items for the Tuesday, June 21, 2016, County Board meeting. Ms. Gibson reported that the agenda will include the confirmation of a re-appointment made by the County Administrator to the Aging/Nutrition Advisory Committee and to the Board of Adjustment, the confirmation of an appointment made by the County Board Chairman to the Land Information Council, the presentation of a Plaque of Appreciation to Dodge County by Bonnie Borden, UW-Extension Education and Co-Chair Alice in Dairyland Committee, and a Liability Insurance presentation by Dean Boes, Executive Director of Wisconsin Municipal Mutual Insurance Company. Ms. Gibson further reported to the Committee that the agenda will also include Resolutions from the Building Committee, the Executive Committee, the Finance Committee, the Highway Committee, the Human Services and Health Board, the Law Enforcement Committee, and the Planning, Development and Parks Committee. Ms. Gibson reported that the agenda will include a report from the Planning, Development and Parks Committee, an Ordinance from the Law Enforcement Committee, and ice cream will be served by the Master Gardeners to celebrate June Dairy Month.

Ms. Gibson reported that any resolutions to be considered by the Wisconsin Counties Association at its Annual Conference to be held on September 25-27, 2016, in Milwaukee, Wisconsin, must be submitted to the Wisconsin Counties Association by June 27, 2016.

Ms. Gibson provided an oral update to the Committee regarding hotel reservations for the Wisconsin Counties Association Annual Conference to be held on September 25-27, 2016, in Milwaukee, Wisconsin. Ms. Gibson reported to the Committee that at the May 2, 2016 Executive Committee meeting, it was a consensus of the Committee that Chairman Kottke and Supervisor Frohling will stay two (2) nights, and all other supervisors will stay one (1) night. Supervisor Maly requests the approval by

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the Committee to stay two (2) nights, instead of one (1) night because she would like the opportunity to attend the Sunday networking session and the Monday Women in Government session, and she requires handicap parking, but the handicap parking availability is limited. Supervisor Miller stated that she also requests the opportunity to attend both the Sunday and Monday sessions, and she will carpool with Supervisor Maly. Motion by Berres, seconded by Schmidt to allow Supervisor Maly and Supervisor Miller to stay two (2) nights, instead of one (1) night. Motion carried.

County Administrator Jim Mielke provided a brief oral update to the Committee regarding the Mid-Wisconsin Federated Library System. Mr. Mielke reported that a Resolution regarding the merger is anticipated for the July 2016 County Board meeting.

Mr. Mielke provided an oral report to the Committee regarding the Department of Veteran Affairs Grant to County Veterans Service Offices. Mr. Mielke distributed to the Committee a document entitled *Certification of Reimbursable Grant Expenditures Pursuant to Wis. Stat. § 45.82*. Veterans Service Officer Andrew Miller reported that the administration of grant funding for county veteran services was in the form of a block grant, but now has been changed to a reimbursement, and this has not been cost effective because of funding restrictions.

Mr. Mielke provided an oral report to the Committee regarding the replacement of an air conditioning unit in the Administration Building. Mr. Mielke reported to the Committee that the air conditioning unit responsible for cooling the auditorium, Room 1A, and the south-end hallway in the Administration Building has been replaced, and Physical Facilities Director Russ Freber is currently working on temperature control. Mr. Mielke further reported that Dodge County received an energy savings refund from the replacement of an air conditioning unit at the Henry Dodge Office Building, and a future Resolution will be presented to the County Board regarding the transfer of funds from the energy savings rebate to pay for the replacement of the air conditioning unit in the Administration Building.

Mr. Mielke provided a brief oral report to the Committee regarding a proposed Resolution to allow the Finance Director the authority to change/amend an adopted budget for unbudgeted/excess revenues and expenditures. Supervisor Frohling reported to the Committee that the Finance Director could still present to the County Board any requests for its action and approval if needed. Supervisor Maly requested that the proposed Resolution be amended by adding to it a provision that will require any such actions to be reported, in writing, to the County Board at its next regular meeting.

The Committee considered and discussed the Claim for Damages submitted by Michel Krebs, wherein a vehicle he was operating sustained pavement paint damage on May 3, 2016. Mr. Mielke recommended that the Committee make a recommendation to the County Board to disallow this claim. Motion by Marsik, seconded by Berres to recommend to the County Board that it disallow the Claim for Damages submitted by Michel Krebs. Motion carried.

Emergency Management Director Amy Nehls reported that she has nothing to report on the Dane County Agreement Radio Frequency.

Ms. Nehls provided a brief oral update to the Committee regarding the COOP exercise. Ms. Nehls reported that the COOP Exercise has been scheduled for June 20, 2016. Ms. Nehls further reported that she will be on vacation but will return the morning of June 20, 2016, last week she sent a reminder email

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to all Department Heads, a Code Red will be sent out the day of the exercise, and the Information Technology staff has been working on the testing of the cloud software.

Corporation Counsel John Corey provided an oral update to the Committee regarding the reviewing of contracts for various departments. Mr. Corey reported that some of the contracts he has been reviewing are with Engberg Anderson, a contract for the Detention Facility pipe replacement project; Vision Master Service, a contract regarding the revamping of the county website; and Core BTS Inc., a contract dealing with a HIPAA high tech compliance assessment.

Mr. Corey provided a brief oral update to the Committee regarding the Offer to Purchase Monarch Lots 3, 4, 5, 7 and 8. Mr. Corey reviewed with the Committee an email sent on May 24, 2016, to the City of Beaver Dam Attorney Maryann Schacht, advising the City of Beaver Dam that, per the consensus of the Dodge County Taxation Committee, Dodge County will not offer Lots 3, 4, 5, 7 and 8 for sale to the City of Beaver Dam, and Dodge County will retain ownership and possession of these Lots.

Mr. Corey provided an oral report to the Committee regarding a Resolution to Release and Terminate Intergovernmental Agreement between the City of Watertown and Dodge County related to the patrolling and enforcement along and about the Highway 16 By-Pass. Mr. Corey reported that prior to the By-Pass, there were more collisions due to cross traffic, and Dodge County had jurisdiction at that time. Mr. Corey further reported that the Dodge County Sheriff and the City of Watertown Police Department support the termination of this agreement. Motion by Miller, seconded by Frohling to approve and forward to the County Board for consideration at its June 21, 2016 meeting, a Resolution to Release and Terminate Intergovernmental Agreement between the City of Watertown and Dodge County related to the patrolling and enforcement along and about the Highway 16 By-Pass. Motion carried.

Mr. Mielke reported that there has been no formal offer by the Juneau Community Redevelopment Authority regarding their interest to purchase county-owned land within the City of Juneau. Mr. Mielke will include this item on future Executive Committee agendas.

Mr. Mielke provided an oral update to the Committee regarding the County Sales Tax Municipal Sharing Proposal. Mr. Mielke reported to the Committee that he has been in contact by email with Beaver Dam Fire Chief Alan Mannel regarding the preparation of a timeline to make a proposal for the request for rescue funds, and Mr. Mielke further reported that he emailed the preliminary dates of the August meetings of the Executive Committee and Law Enforcement Committee to Mr. Mannel, but he has heard no response yet.

Mr. Mielke reported to the Committee that he has created a tentative list of 2017 Sales Tax projects that will be presented to the Finance Committee at its June 14, 2016 meeting. Mr. Mielke further reported to the Committee that an email was sent out to all Department Heads regarding the Five (5) year Capital Improvement Plan, to respond by June 24, 2016, with a list of preliminary projects that may be needed in 2017.

Chairman Kottke provided a brief oral update to the Committee regarding the UW-Extension Reorganizational Plan. Mr. Kottke reported to the Committee that there will be a special Inter-County Coordinating meeting to be held on July 27, 2016, at 9:00 a.m., in the Administration Building, in which the current status of the Reorganizational Plan will be presented by Rick Klemme, Dean & Director of

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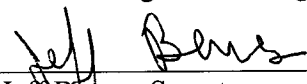
Cooperative Extension, University of Wisconsin-Extension, and two (2) representatives from the University of Wisconsin-Extension system.

Mr. Mielke provide a brief oral update to the Committee regarding the Glacial Heritage Development Partnership (GHDP). Mr. Mielke reported to the Committee that there will be a presentation to Dodge County municipalities on June 14, 2016, at 1:00 p.m., in the Administration Building.

Supervisor Frohling reported to the Committee that on May 20, 2016, he attended a Board of Directors Meeting of the Wisconsin Counties Association. Supervisor Frohling further reported that he was re-appointed as the 1st Vice Chair of the Taxation and Finance Committee, and he is also a part of the Resolution Committee for the Wisconsin Counties Association Annual Conference.

Meeting adjourned at 9:30 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Tuesday, July 5, 2016 at 8:30 a.m.**



Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.